

Maui High School Foundation
Board of Directors Regular Meeting Minutes
Maui High School – Conference Room
Wednesday August 1, 2012

I. CALL TO ORDER

The meeting was called to order at 3:12pm by President Calvin Nemoto. The meeting was held at the Maui High School Conference Room on Wednesday, August 1, 2012.

II. ROLL CALL

Directors in attendance were Desiree Anderson, Leilani Green, Glenda Joyo, Debra Nakama, Calvin Nemoto, Paul Ueoka, and Stacy Woodson. Directors absent were Alfredo Evangelista, Brian Moto, Earleen Sato, Leizl Tabon, and Shan Tsutsui. Also present were Banquet Committee Chairs Sharon Zalsos and Jordan Hart and Centennial Committee Chairs Bobbie Arita and Michael Molina.

A quorum was present to conduct business.

III. APPROVAL OF MINUTES

Approval of minutes from the June 27th meeting was deferred.

IV. TREASURER'S REPORT

Reports were forwarded by Treasurer Leizl.

There were revisions made to the Treasurer's Report for the month ended May 31, 2012 to remove an Avid expense in the amount of 164.03 which was actually included in the April Report. Interest in the amount of 5.16 for the month of May was added to the revised May Report. Checking and Savings Account balances were separated.

The report for the month ended June 30, 2012 indicated a balance of \$24,276.72 in the Savings Account, and \$5.00 in the Checking account.

Paul moved to accept the Treasurer's revised May Report. Second by Desiree. Motion carried. Report filed.

Paul moved to accept the Treasurer's Report for the Month ended June 30, 2012. Second by Desiree. Motion carried. Report filed.

Treasurer also forwarded the 990-N e file Accepted receipt for 2011.

V. COMMITTEE REPORTS

- A. **Hall of Honor Awards-** The Board voted for the MHS 2012 Hall of Honor Awards. Copies of Bios, supporting material of public vote, casted Ballots of the Selection committee, and all other notes of the Selection Process shall be filed as the 2012 Hall of Honor Awards Selection Process Committee Report and stored in the Foundation's records. Recipients are recorded as follows:

Award of Excellence- Curtis Lee (5-1-1)
Sword Heritage Award- Elmer Cravalho (7-0)
Spirit of Maui Award- Inez Ashdown (6-1)
Inspiration Award- Dennis Ishii (5-1-1)
Saber Spirit Award- Elsie Hamura (6-1-0)

- B. **2012 Hall of Honor Banquet-** A lengthy discussion ensued to clarify the role of the Foundation in relation to the Banquet and Golf Tournament events. The discussion was deferred.

Committee Chairs Sharon and Jordan presented a preliminary budget based on 25 round tables. Venue will be the Maui Beach Hotel. Discussion ensued on target amount for funds to be raised, tiered sponsorship, and overall budget.

Jordan and Sharon concluded they will stick with original budget expense of \$14,310.

They will shoot to sell 5 tables at \$1000, 5 tables at \$750, and 14 tables at \$500 which will yield an income of \$15,750.

Board is to email Sharon or Jordan if they secure any interested sponsors and they will send out an official letter.

Debra asked Jordan and Sharon to email the Board their revised budget.

The committee will leave the bulk of the individual tickets with Stacy to distribute for sale. Stacy is to keep a log of who tickets are distributed to and email spreadsheet to Sharon. Sharon will remain in charge of seating arrangements and ticket buyers shall be instructed to contact Sharon for seating inquiries.

Stacy will forward the bios and contact info for the Honorees to Sharon.

- C. **2012 Golf Tournament Committee-** Debra reported that their committees are in place. Major sponsors are not yet in place. Resorting back to the deferred discussion on the role of the Foundation in these events (flow-thru vs. active Board) it is not clear if committees need to in fact attain approval from or report to the Board or how much the Board will assist in the planning and execution of events. Debra requested, that the Board, at the next meeting, clearly define this process in the By-Laws.
- D. **Centennial Committee-** Next Centennial Meeting is August 25th.

VI. UNFINISHED BUSINESS

- A. **Product Liability** – Alan Manibog informed Calvin that if we are going to be making sales of more than \$100,000/year we would need to get Product liability.
- B. **AOHT-** Response to HLA/Carol Reimann. At the last Board Meeting the Board approved HLA's request to donate to MHS Video and Graphics through the Foundation, pending Brian Moto's approval. Stacy was instructed to contact Brian for this approval. Stacy reported that Brian did approve the request and a

letter was sent to HLA (copy attached). Paul requested that the email correspondence be forwarded to the Board Members.

- C. **Robotics request-** Stacy was instructed to also seek Brian's approval to the MHS Robotic request presented at the last meeting, which was to allow the club to solicit grant-funding and have it flow through the Foundation. Brian's response was not definite either way. Further clarification will be sought before responding to MHS Robotics. It was requested that the correspondence on this matter also be forwarded to all Board members.
- D. **Budget and Finance** - Deferred.
- E. **Strategic Plan-** Deferred
- F. **Policies and Procedures-** Deferred
- G. **Liability in regards to use of "MHS" name-** Deferred
- H. **Separation of the FOMHS and MHS Centennial Planning-** Letter dated July 16, 2012 from Paul Ueoka to Stacy Woodson is attached. We are waiting on inquiry to the AG regarding the liability in the use of the name "Maui High School Centennial". In the meantime the letter outlines what FOMHS is doing to create the separation from its "Maui High School Centennial Luau" to Maui High School's Centennial event.

VII. NEW BUSINESS

- A. **Executive Summary Draft-** Submitted by Brian Moto. Deferred.

VIII. OTHER BUSINESS/ANNOUNCEMENTS

- A. Next meeting is scheduled for Wednesday, August 29 at 3:00pm to be held at the MHS Conference Room.

IX. ADJOURNMENT

The meeting was adjourned at 5:15pm.