

MAUI HIGH SCHOOL FOUNDATION
Annual Meeting of the Board of Directors
Maui High School Room J-101, 660 S. Lono Avenue, Kahului, Maui, Hawaii 96732
MAY 23, 2017

Board Members PRESENT: Leilani Abafo, Kamiki Carter, Lloyd Inouye, Glenda Joyo, Brian Moto, Leizl Tabon, Stacy Woodson, Jamie Yap

NOT PRESENT: Alfredo Evangelista, Michael Molina, Paul Ueoka

Committee Chairs: Tad Iwata, Erin Clapper

Guests Present By Invitation: Kaleo Carter, Kim Gaxiola, Wesley Lo, Scott Tressidder

I. **CALL TO ORDER** - Upon the establishment of a quorum, President L. Abafo called the meeting to order at 3:33PM.

II. **APPROVAL OF MINUTES** - *A motion was duly made by L. Inouye and duly seconded by B.Moto to approve the minutes of the April 4, 2017 Regular Meeting of the Board of Directors as circulated. Discussion followed. The motion was carried unanimously.*

III. **TREASURER'S REPORT** – Treasurer L. Tabon circulated a Treasurer's Report for the Two Months Ended December 31, 2016 and for the Four Months Ended April, 30,2017. Total Cash Balance for the Foundation as of April 30, 2017 is reported as \$53,183.40.

A motion was duly made by S. Woodson and duly seconded by L. Inouye to approve the Treasurer's Report for the Two Months Ended December 31, 2016 and for the Four Months Ended April, 30,2017as circulated. Discussion followed. The motion was carried unanimously.

IV. **STANDING COMMITTEE REPORTS**

A. **POLICIES & PROCEDURES.** - No new activity to report.

B. **BUDGET & FINANCE** - L. Tabon submitted a Proposed Budget for review and approval.

A motion was duly made by B. Moto and duly seconded by K. Carter to approve the proposed budget for the fiscal year ending June 30, 2018.

Discussion followed. The following revisions were advised by the board: increase the Hall of Honor revenue to align with the 2017 projections provided by Chair E. Clapper; double the projected Printing expense to account for the production of two newsletters; set the scholarship cash outflow to \$10,000 as opposed to \$11,000; designate \$6000 toward Grants. The motion was amended by B. Moto and seconded by K. Carter to include these revisions. The motion was then carried unanimously.

C. **COMMUNICATIONS.**

1. Next newsletter – Issue 5 – Targeted for August distribution.
2. Website – No new activity to report.

D. **SCHOLARSHIP.** - Chair T. Iwata reported that there were 40 applicants for MHSF scholarships. Awards were presented at AVID and CTE Banquets and at MHS Awards night. An additional \$500 was donated by Bruce Anderson and was directed toward 2017 AVID scholarships. Total scholarships awarded were \$10,500 to the following graduating seniors:

1. Bridgette Yang - \$1000 AVID
2. Johnlee Sumibcay- \$500 AVID
3. Benjamin Assmann - \$1000 CTE IET
4. Briana Yamamoto - \$1000 CTE ACOM
5. Jayven Jacalne-Bonilla - \$1000 CTE CULINARY

6. Justin Yago - \$1000 CTE NAT RESOURCES
7. Kristian Matiallano - \$1000 CTE HEALTH
8. Sheena-Marie Garo - \$1000 CTE BUSINESS
9. Mitchell Gray - \$1000 General
10. Sydney Dempsey - \$1000 General
11. Wesley Sakutori - \$1000 General

Possible revisions/additions to the 2017-18 scholarship process: change in criteria to include Senior Project presentation, provide a pdf fillable application.

Chair T. Iwata will be moving to Oahu and stepped down as chair. Filling his vacancy as College and Career Counselor is Scott Tressidder. L. Abafo appointed Tressidder as the new chair for the Scholarship Committee.

- E. GRANTS.** - Chair B. Moto to meet with his committee to prepare the grants application process. B. Moto shall attend a staff meeting in the first week of August to educate MHS Staff on the Foundation and its Grants process.

V. SPECIAL COMMITTEE REPORTS

A. CHARITY WALK.

1. S. Woodson circulated a report for funds collected and submitted to Charity Walk. Collections totaled \$7,643.75. Five MHS programs participated.

B. HALL OF HONOR DISPLAY.

– No new activity to report.

C. 2017 HALL OF HONOR BANQUET.

– Event chair E. Clapper reported the following:

1. 2017 Hall of Honor Inductees:
 - i. Silversword Heritage -Clinton Shiraishi class of 1940
 - ii. Award of Excellence- Stewart Stant - class of 1984
 - iii. Spirit of Maui - Mamoru Yamasaki - class of 1935
 - iv. Inspiration Award - Tony Medeiros -Girls soccer coach for 35+years
 - v. Saber Spirit Award - Marilyn Morikawa - class of 1966
2. Banquet will be on Tuesday, September 26, 2017 at the King Kamehameha Golf Club.
3. Banquet Planning Committee to meet in June.
4. E. Clapper submitted HOH Budget and Financial Projections showing an estimated profit of \$28,900.
5. Sales and promotion to begin in early June.

VI. REPORTS

A. PRINCIPAL.

– Principal Yap reported on the following.

1. Robert Russell initiated a fundraising effort for MHS Football, with support of colleague Chef Mike Lofaro and their employer Grand Wailea. Looking to raise \$10K for MHS Varsity Football to purchase shoes and pride packs for the entire team.
2. Senior class reported over 15 million in academic or merit based scholarships. 30 Valedictorians this year.
3. 550 incoming Freshmen. Over 2000 mark in the fall. Having to deny all G.E.'s The school is out of classrooms and out of space.
4. Reached out to Lokelani to reaffirm that we are their high school. Working to build and maintain a stronger connection with our Kihei Community and families. Yap sits on the committee for the new Kihei high school. Projected open date is 2021.
5. Received 6 year WASC Accreditation with a mid term 2-day revisit.
6. Only 5 staff/faculty vacancies. 100% SPED faculty certified. Purchased an assistant to AD. Looking to purchase a full-time position for PCNC. Spending down the schools excess funds to provide faculty with needed equipment and support for the upcoming fall.
7. Spoke to librarian about moving toward a 21st century library that's more student centered.

- 8. Looking to make wi-fi available to students in cafeteria.
- 9. Met with student of MHS SG to gain student feedback about the kind of changes they would like to see on campus.
- B. PCNC.** – S. Woodson reported that the school is revamping the school website. Will focus on posting content on a regular basis, organization of content and ease of navigation.
- C. SAC -.** No new activity to report.
- D. PTSA.** - K. Carter reported the PTSA will focus on re-building in the upcoming year. The board will reach out to parents at Registration and will support the incoming Project Grad Committee, if any. Also looking to take on the Teacher Appreciation Breakfast.

VII. NEW BUSINESS

- A. Band Funds Request-** A letter from Band Director Kerry Wasano was circulated. Letter requested funding support for the program's Bands of America trip in November.
A motion was duly made by S. Woodson and seconded by K. Carter to grant \$2,500 to the MHS Band Boosters in support of the Band's trip to Bands of America Grand National Championships in Indianapolis. Discussion followed. The motion was carried unanimously.
- B. ACOM Funds Request** – A letter from CTE Coordinator Clint Gima was circulated. The MHS CTE department requested funding support for their 2nd Annual Senior Awards Night. The funds were intended to pay for meals for 50 staff and VIPs in attendance as a token of appreciation for their support of the program and the success of the students. \$900 was requested for this purpose. The event was held on May 10th and the ACOM program covered the expense of the event, therefore any granted funding will be a reimbursement to ACOM's local school account. ***A motion was duly made by K. Carter and seconded by B. Moto to grant \$900 toward Maui High ACOM as a reimbursement for cost of VIP meals incurred at Maui High's CTE Senior Awards Night. Discussion followed. The motion was carried unanimously.***
- C. MHS Digital Marquee-** Principal Yap reported that the school has received a donation of \$13,100 from Public Schools of Hawaii Foundation and alumnus Stanford Carr who was recognized as an outstanding public school graduate at their 26th Annual Kulia I Ka Nu'u Awards. Principal Yap will be putting this gift toward the purchase of a digital marquee for the school that is estimated to cost \$17,000-\$18,000. Yap requested funds to cover the remaining balance of this project. ***A motion was duly made by B. Moto and seconded by L. Inouye to grant \$5,000 to Maui High School toward the purchase of a new digital marquee sign. Discussion followed. The motion was carried unanimously.***
- D. Robert Russell's Football Fundraiser-** S.Woodson reported that Rob Russell's IRONMAN Football Fundraiser effort is channeling donations through the Foundation and inquired if the Board should officially approve this fundraiser as an event of the Foundation. The fundraiser utilizes the online fundraising platform called CrowdRise and names the Foundation as the beneficiary. J. Yap advised Woodson to connect with Rob Russell and CrowdRise to determine how the financial activity will be handled. L. Abafo stated that upon receipt of further details board will call a special meeting if needed, to approve the fundraiser activity.
- E. Donation to Teen Parents Club** - S.Woodson reported that a donation was received from Bruce Anderson to benefit senior members of the Teen Parents Club either as a monetary gift toward their future plans or in the form of a scholarship. It

was agreed by the Board to decline the gift as the Foundation cannot accept gifts that are intended for an individual's direct personal benefit. It also cannot be considered as a scholarship at this time as the scholarship process and timeline has passed. The check donation was forwarded to Principal Yap who will return it to the donor.

VIII. DIRECTORS of the Foundation for the 2017-18 Year: 14 Directors are confirmed to serve on the Board for the 2017-18 year.

A. Continuing Term to Expire in 2018: (4)

- i. Leilani Abafo
- ii. Leizl Tabon
- iii. Stacy Woodson
- iv. Michael Molina

B. Continuing Term to Expire in 2019: (2)

- i. Paul Ueoka
- ii. Alfredo Evangelista

C. Newly Elected Directors and Renewed Terms to Expire in 2020: (5)

- i. Brian Moto
- ii. Lloyd Inouye
- iii. Wesley Lo
- iv. Kim Gaxiola
- v. Kaleo Carter

D. Appointed Directors by virtue of their positions: (3)

- i. Jamie Yap – Principal
- ii. Glenda Joyo – Student Activities Coordinator
- iii. Kamiki Carter – PTSA President

IX. ELECTION OF OFFICERS. The following directors were nominated to serve as officers:

- A. President – Jamie Yap**
- B. V. President – Wesley Lo**
- C. Treasurer – Leizl Tabon**
- D. Asst. Treasurer – Brian Moto**
- E. Secretary - Stacy Woodson**
- F. Asst. Secretary – Kim Gaxiola**

With no other nominations a motion was duly made by B. Moto and seconded by S. Woodson to adopt the slate of officers as nominated. Discussion followed. The motion was carried unanimously.

X. SIGNERS FOR THE FOUNDATION. The following directors were named signers for the Foundation: Brian Moto, Kamiki Carter, Lloyd Inouye. They are to go to Valley Isle Federal Credit Union to list themselves on the account. A copy of today's minutes will be required.

XI. OTHER BUSINESS.

- A. Regular meetings of the board will be every 3rd Tuesday of the month at 4:30pm in room J-101. The next meeting is set for Tuesday, June 20, 2017.**

XII. ADJOURNMENT

There being no further business, President J. Yap adjourned the meeting at 5:17PM.

Respectfully submitted:
Stacy Woodson, Secretary