

MAUI HIGH SCHOOL FOUNDATION
Meeting Minutes
Regular Meeting of the Board of Directors
January 16, 2018
J-101 4:30pm

- I. **Call to Order** - Upon the establishment of a quorum, President J. Yap called the meeting to order at 4:31PM.
- II. **Attendance**
 - A. Present - Leilani Abafo, Kaleo Carter, Kamiki Carter, Kim Gaxiola, Lloyd Inouye, Glenda Joyo, Wesley Lo, Brian Moto, Stacy Woodson, Jamie Yap
 - B. Not Present - Alfredo Evangelista, Leizl Tabon, Paul Ueoka
- III. **Approval of Minutes** - Minutes of the regular meeting held on November 21, 2017 were circulated via email by S. Woodson. A hard copy was made available. A motion was duly made by L.Inouye and duly seconded by K. Gaxiola to approve the minutes of the Regular Meeting of the Board of Directors held on November 21, 2017. Discussion followed. The motion was carried unanimously.
- IV. **Treasurer's Report - None.**
- V. **Standing Committee Reports**
 - A. Policies & Procedures - B. Moto
 - B. Budget & Finance - Board request an Overview of Financial Status, possibly presented via pie charts or graphs. Source of Income and categories/percentages for disbursements. Dashboard -graphical presentation of financial information.
 - Most grants look at 3 broad categories for non-profits: program, fundraising, and administration. What percent of your total revenue is spent in these various areas.
 - C. Communication - S. Woodson / L. Abafo
 - Newsletter 5 (Winter 2017) -review
 - Newsletter 6 (Spring 2018)- drafting content
 - Website minimum updates on Meeting minutes, Scholarships, HOH, newsletter uploads
 - D. Scholarships - S. Tresidder
 - 2017-18 Scholarship Applications -electronic submissions, class of 1998 will be donating\$1000 for 1 additional scholarship to be given this year.
 - General Scholarships - No changes
 - AVID - No Changes

- CTE - Now open to all CTE students, a teacher referral is not needed. When teachers nominate students it would deter nominated students from applying because of others who were nominated.
- Request made to initiate Teacher Scholarship - to assist with registration fees or other expenses for PD classes or workshops. Scholarship committee to draft an initial proposal.

E. Grants -B. Moto

- Grant application review period.- 5 total to be reviewed by committee and recommendations will be presented at next board meeting.

VI. Special Committee Reports

A. Hall of Honor 2018 - E. Clapper has reported that she will pencil in venue for Tues. Sept. 25, 2018.

- Sales and advertising- meet with Yap on pricing -present budget proposal next meeting.

B. Mural / Hall of Honor Display - Yap will touch base with Sabado regarding placing and sizing. Sabado reported the top section is complete.

C. 2018 Charity Walk Fundraiser - Kick off meeting is on March 8th at 10 am at MBH. The Foundation has registered. The walk is on May 12, 2018. Foundation has applied for grant. Limited to first 100 applicants this year.

VII. School Reports/Updates

A. Principal - biggest issue is design committee managing 650 incoming freshmen and also to improve the transition from 9th to 10th grade.

- School is working to have its Master schedule completed by Jan. 31st to know where they are lacking for teachers. 9-13 vacancies. Re-purpose our staff based on where needs are.
- Need to purchase a 5th vp and 5th security position.
- Articulation meeting today on placing incoming freshmen in appropriate classes.
- 39 cameras up, library, gym, and back of bldg K - blind spot
- Campus wide AC is up and running except in Buildings L, N, and O

B. PCNC / Community Relations -

- Continuing to work on increased digital communications with parents and community.

- Need to increase parent awareness/ involvement with Foundation/Hall of Honor. Parents are a huge resource but mainly remain involved/supportive only with programs that their kids are involved in.

C. Student Activities

- Spirit week in end of February.
- How can we set up student leaders to represent student voice.? What do we do with their voice?

D. PTSA - Christmas tree fundraiser - \$52

- Project Grad mtg tonight -several more fundraisers- Kamiki provided an update.
- Planning a Valentines Day dance for Feb 16 - time/location tbd.

VIII. Old Business - None.

IX. New Business -

A. Resignation Letter Received from Board Member Michael Molina. - A motion was duly made by B. Moto and duly seconded by L.Inouye to accept the resignation of Mike Molina from serving on the Foundation Board of Directors. Discussion followed. The motion was carried unanimously.

B. Foundation Vision - Moving the Foundation forward.

- Foundation needs to re-establish its vision. Why are we here? What do we want to accomplish? What are our goals?
- J. Yap shared a list of various school needs
- Memorabilia case- Can FOMHS assist with this?
- Strategic Plan - Inquire with W. Lo.
- Trailer for foundation - need office space, advancement office.
- Scholar recipients - do we keep in contact with our scholars? Inquire with Tad/Scott if they have records on contact info.
- 50/50 program to build relationships with our alumni. Who can head this committee?

C. Leis for Gym Naming Ceremony - Maui High held a gym naming ceremony and invited community to attend. PTSA offered to provide the lei for VIP guests and speakers. School requested for Foundation to purchase the maile that will be untied during the dedication of the building. S. Woodson sent the request via email to the board and all board members who responded were in support. A motion was duly made by L. Abafo and duly seconded by B.Moto to ratify the actions of S. Woodson to purchase maile lei on behalf of the Foundation for Maui

High's gym dedication ceremony held on December 14, 2017. Discussion followed. The motion was carried unanimously. A reimbursement for the expense will be issued.

X. Other Business/Announcements

- A. Teen Parents Program - Due to increasing enrollment and lack of space, Maui High will have to let go of its Teen Parents Program. A student in the program has raised public awareness on the matter. Maui News has called, the student's google form survey has received over 450 responses. Maui High is 1 of 2 schools in state to offer the program. The publicity will hopefully help Maui High's efforts in acquiring more buildings/office space/classroom space that is needed to serve the large and growing student body. Student voice can be more powerful than faculty or admin.
 - B. Next regular meeting of the Board - Tuesday, February, 20 - 430pm, room J101
- XI. **Adjournment:** There being no further business, J. Yap adjourned the meeting at approximately 6:16pm.

Respectfully Submitted by:
Stacy Woodson, Secretary